

Delivery Plan Y1 Workplan 2022-23

Blue = complete
 Red = missed deadline/unable to deliver
 Amber = at risk of non-delivery/not meeting deadline
 Green = on track to delivery by deadline

| Ref | Programme/Projects | Project Name | Start Date | End Date | BRAG | Latest Update |
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| AFHL01 | Deliver on our Equality Outcomes and Mainstreaming Framework, report on our progress to both the IJB and the Risk, Audit and Performance Committee and plan to revise the EOMF in advance of the 2025 deadline. | Deliver EOM Framework | 01/04/2021 | Mar-23 | Green | Equality Outcomes and Mainstreaming (EOM) Framework is a standing item of Equalities and Human Rights (EHR) group agenda. A number of areas being progressed including; DiversCity Officers Network, delivery of the Staff Equality and Human Rights awareness programme, review of the partnership's Equality and Human Rights internal and external webpages, and development of the bi-annual report against delivering our Equality Outcomes (which will be presented to the IJB in April 2023) |
| AFHL02 | Undertake and publish Health Inequality Impact Assessments (HIAs), where relevant, for major service change, in conjunction with people and communities with the relevant protected characteristics. | Publish HIAs | 01/04/2021 | Mar-23 | Green | New process and paperwork developed by EHR group and agreed by RAP Committee. DiversCity Officer Network being established and will meet in April 2023. Initial discussions have been held with report authors (required to provide HIAs) to begin embedding them into the process. Capacity has limited our ability to implement this at a wider scale thus far. Report Authors have been using the HIAs with Committee reports as required. Further work required to publish HIAs in line with review of website. |
| AFHL03 | Make Every Opportunity Count (MEOC) by identifying any wider determinant issue and ensuring patients, clients and their carers are signposted to relevant services for help. | MEOC | Apr-22 | Mar-23 | Green | MEOC training has been reviewed and updated. MEOC training delivered by Health Improvement Officers. Roll out of MEOC training to staff groups, volunteers, and community groups. |
| AFHL04 | Embed consideration of the impact of climate change in health and social care planning and in business continuity arrangements aiming to reduce our carbon footprint and deliver on our Net Zero emissions target. | Climate Change and NetZero | Aug-22 | Mar-23 | Green | Scoping continues to fully assess the work required. Agreement by Climate Change Oversight Group to reschedule culture change/training aspects to later in the programme (second half of FY2024-2025). Climate Change and Sustainability Sections added to IJB template. Scoping/PID for review of business continuity arrangements under development, scoping meeting for Commissioning review scheduled for April. Regular meeting of the oversight group have been rescheduled to ensure better attendance. NB: this project is an ongoing one and features in Y2. |
| AFHL04a | Engender cultural change around climate change across the Partnership, through effective training and awareness raising, enabling the creation of a climate-literate workforce. | Championing Carbon Literacy | Oct-22 | Sep-23 | Green | Decision by Climate Change Oversight Group to move this aspect with a more specific focus to a later tranche of the programme when developed (second half of FY2024-25). |
| AFHL05 | Link in with local authority and third and independent sector providers to bring the Complex Care conversation to the fore and bring a degree of pace to achieving a solution for this area of need. | Complex Care Service Design | 01/06/2022 | Mar-24 | Amber | An Outline Business Case (OBC) for complex care accommodation and Stage 1 IIA was submitted on 07/03/2023. This OBC outlines ACC options as it related to providing accommodation suitable for individuals with complex care needs. |
| AFHL06 | Work with neighbouring areas to understand the scale of current service needs for complex care across Grampian. | Complex Care Partnership Working | 01/06/2022 | Sep-23 | Green | A visit by ACC architects to attend complex care accommodation in Moray, in order to understand the layout and reasons for design choices, which are required to support individuals with complex care needs. A meeting with Senior Housing Strategy Housing Officer and Housing Strategy Officer for ACC to discuss their latest complex care capital project, discuss funding routes and potential partnerships, to support the development of the complex care outline business case. There is an informal network for complex care project staff in the North Region HSCPs being convened, with ACHSCP represented dates permitting as well as continuation of more specific networking with Aberdeenshire colleagues. |
| AFHL07 | Work with Children's Social Work and health services, to predict future demand for complex care. | Complex Care Future need/demand | 01/06/2022 | Mar-24 | Green | Governance in place to ensure representation of the childrens service at the Complex Care Programme Board and Learning Disabilities Operational Group. A work plan and action log supporting the aims of the Complex Care Programme Board and LD Operational Group will be developed. Children's Services will remain a standing agenda item on all future meetings and all actions supporting Children's Services and transitions, as it relates to Complex Care, will be recorded and actioned. A plan for children transitioning from Camphill is being explored by the Complex Care Programme Board. |

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| AFHL09 | Continue to progress Mental Health and Learning Disabilities (MHL) transformation to evidence increased community delivery across secondary and primary care with a clear plan for 2022 and 2023 in place by June 2022. | MHLD Programme | 01/06/2022 | Mar-24 | Amber | The Portfolio continues to operate with minimal financial allocations confirmed from Scottish Government, and those confirmed are for year 22/23 only and suggest that budgets for year 23/24 will not be at a sufficient level to meet the requirements and planning already in place. There is an increasingly likelihood that some 22/23 allocations will not be communicated until 23/24 and 23/24 allocations sometime after that. A funding gap still exists within the MHLD Team, however options are being explored. Further funding concerns also exist relating to the lack of any allocation being uplifted (to date) to cover the enhanced NHS pay offer. Updated reporting plans are in place and via be reviewed via the Portfolio Board in due course. |
| AFHL09a | Implement the actions in the MHL Transformation Plan (Forensic Services) | MHLD Programme | 01/06/2022 | Mar-24 | Green | The Forensic Service PID has now been finalised and will be submitted as an update/note to the MHLD Portfolio Board 11/04/2023. Work continues to identify members of the subgroup to bring forward this work, with the group members identified by 23/03/2023. Representatives will likely include: > Forensic Services > OT > Housing > External Service Providers > Commissioning > MHLD Programme Team |
| AFHL09b | Implement the actions in the MHL Transformation Plan (Psychological Therapies) | MHLD Programme | 01/06/2022 | Sep-23 | Amber | Project Management support continues to be provided for the PT Improvement Board. SLGWs continue as: - Expanding Our Workforce To Provide High Quality, Safe Effective Care - Improved Data Quality, Evaluation And Monitoring - Performance Compliance - Performance Management - Developing Our Workforce - Improved Accessibility And Patient Flow - Supporting Staff Wellbeing - Improved Whole System / Cross System Working - Strategic Change - Improved Service User Experience Additional project management support will be provided to the following SLGWs: • Improved whole system/cross system working • Learning Disabilities Test of Change |
| AFHL09c | Implement the actions in the MHL Transformation Plan (L&D Health Checks) | MHLD Programme | Aug-22 | Sep-23 | Amber | Revised Directions from SG that LD Health Checks are to have been offered by 31 March 2024. Delivery model still in development with a couple of pilot options in City and Shire identified. GP coding and data across several services being reviewed to ensure there is no duplication or missed entries. Electronic version of Health Check form to be filled out being implemented. Also digital solution, similar to Vaccination Centres model which was rolled out nationally, being looked into for booking appointments, recording checks and onward referrals. |
| AFHL09d | Implement the actions in the MHL Transformation Plan (Public Empowerment & Engagement) | MHLD Programme | 01/06/2022 | Mar-24 | Green | Monthly PEG meetings continue with representation from ACHSCP: - work is ongoing to scope support which could be provided by The Alliance to the PEG. A plan of support will be submitted by The Alliance to the PEG. - Further support and funding options available to support the PEG will be explored and presented to the PEG - A review of PEG progress will be undertaken to compare with the support on offer from the Alliance and will conclude in April 2023 |
| AFHL09e | Implement the actions in the Mental Health Learning Disabilities (MHL) Transformation Plan (Royal Cornhill Hospital Review) | MHLD Programme | 01/06/2022 | Mar-24 | Green | Complex Care: - See AFHL 5 - 7 Review and Modernisation of MHLD Workforce (Grampian Wide) (Nursing Workforce): - Work has commenced with Organisational Development Facilitators to embed a change management approach to this work, given the necessary change and it's likely impact on existing staff. - Terms of Reference have been submitted to the Nursing Workforce Meeting for feedback. - work will take place to progress stakeholder mapping, communication planning, and identification of appropriate change management tools. Review of the Older Adult & Learning Disabilities Service Model (Ward/Day Hospital): - Work has commenced with Organisational Development Facilitators to embed a change management approach to this work. - A meeting was held with PEG/HIS representatives to provide an update to this work. Therefore a presentation on how PEG members could become involved in this project will take place alongside further consideration of wider public involvement - Awaiting confirmation of the Project Sponsor due to the recent recruitment of a new Lead for MHLDS Inpatient, Specialist Services and CAMHS. |

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| AFHL10 | Explore opportunities for working with those on waiting lists to help support them while they wait, or divert them from the list | Waiting Lists Support | | Mar-23 | Not Started | Focus initially on Unmet Needs and responding to current system pressures |
| AFHL11 | Plan service capacity to include the impact of the consequences of deferred care and Long Covid | Impact Deferred Care & Covid | | Mar-23 | Not Started | Focus initially on Unmet Needs and responding to current system pressures |
| AFHL12 | Remobilise services in line with the Grampian Remobilisation Plan as soon as it is safe to do so | Deliver Remobilisation Plan | | Mar-23 | Complete | Remobilisation Plan superceded by Grampian Delivery Plan. Relevant ACHSCP actions have been transferred to this and quarterly reports are being provided as per deadlines provided |
| AFHL13 | Develop a plan ready to respond to increased demand due to covid variants or vaccinations | Covid19 Surge Plan | | Sep-22 | Complete | Plan approved by IJB on 11 Oct 2022 |
| CT01 | Redesigning Adult Social Work enhancing the role of Care Managers in playing a guiding role in the promotion of personalised options for care. | Redesigning Adult Social Work | | Dec-24 | Green | All adult social work teams have continued to receive an increased number of referrals. Some areas of redesign have been slowed down or paused due to operational, strategic and national priorities. The redesign of teams aims to create a different way of working to meet the increased demand and also to have in place a system of early identification and prevention to reduce demand into the system in the long term. A Flash report was presented to SLT on 25th January 23 to extend the timeline from Sep 22 to Dec 24 to enable the above to be completed. This was agreed. |
| CT02 | Undertake a strategic review of specific social care pathways and develop an implementation plan for improving accessibility and coordination. | Strategic Review Social Care | Jul-22 | Dec-25 | Green | Key tasks for Year 1 are now completed. An implementation plan is in place. 'Preventative and proactive' care approach workshop took place on February 24th with a range of Stakeholders involved. This work is linked to the ACHSCP involvement in the GIRFE pathfinders Scottish Government work and design tools from this involvement were incorporated into the workshop. Work now under way to refine improvement ideas and determine further tests of change. Review of Hospital Social Work Pathways is nearing completion. Review output will feed into further work on 'Hospital discharge pathways' with a view to implementing identified tests of change. |
| CT04 | Implement the recommendations from the current Adult Support and Protection inspection | ASP Recommendations Implementation | Jan-21 | Mar-23 | Green | <p>Actions relating to improvement in recording by NHS Grampian staff of ASP activity have been completed. The training curriculum has been amended and a specific Practice Note issued to patient-facing staff. Work has been done to address the issue identified in the inspection of "Investigations taking too long, and case conferences taking place when needed". This is being addressed via ASP Operational Procedures, Council Officer support groups, and revised training for Case Conference Chairs. D365 'flags' will also assist, once that functionality is implemented. Data is to be pulled to provide assurance about timescales being met, and to inform any further improvement work required.</p> <p>National work is being progressed, on the back of the revised national Code of Practice for ASP, in relation to improvement in the use of Chronologies & Protection Planning, which has been recognised as an issue national, and across wider public protection agendas (as well as ASP). Resources and examples of good practice are currently being collated, and buy-in of Chief Officers to the work is being sought. This will inform multi agency work at a Grampian level. Currently, use of Chronologies and Protection Plans is covered in Council Officer training and Operational Procedures. With the introduction of D365, it is not currently known to what extent Chronologies are being completed. A Short Life Working Group is to be established by the lead agency to look at improvement in relation to Chronologies.</p> <p>A Strategic Assessment of the use of Advocacy in ASP has been completed and findings taken into account as part of the recommissioning of an independent advocacy service. Findings have also been considered by social work service managers, and actions agreed for progression. Again, it is not currently possible to extract data (from D365) to evidence improvement, although anecdotally, an increase has been seen in the number of referrals for advocacy support.</p> <p>In terms of improvement in relation to Multi Agency Evaluation and the involvement of staff in improvement work, a Performance & QA Sub Committee of the APC is progressing a multi agency QA programme. Follow-up to multi agency events held in October 2022, involving engagement with wider staff, were shared in a multi agency bulletin at end November. The establishment of a lead agency 'Consultation / Reference group' of Council Officers and Seniors to consider proposed changes and improvements is to be progressed once the Adult Protection Coordinator returns from absence – likely mid-2023. (There is no other resource available to progress this currently.)</p> |

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| CT05 | Deliver the Justice Social Work Delivery Plan | Deliver JSW Plan | | Mar-23 | Amber | <p>The JSW Delivery Plan continues to progress with regular Best Practice and Performance Management Board meetings at agreed intervals to monitor progress, highlight issues and identify ongoing actions. A Delivery Plan steering group consisting of Senior Social Workers will take forward the actions identified at the PMB meetings.</p> <p>The Unpaid Work team faced challenges when they had to vacate their premises at the end of January 2023. Temporary arrangements for the service were implemented, surprisingly without a great impact on service users or service delivery. This resulted in there being no need to notify the Court of any expected delays to Community Payback Orders, this is mainly due to the commitment of staff and the Council to facilitate the service in other buildings.</p> <p>JSW is now almost fully staffed and arrangements are in place to facilitate a VISOR/MAPPS terminal within our offices, this is a Police/Home Office information system respectively and will support progress to our commitment to joint working and Multi Agency Public Protection Arrangements.</p> <p>A concern at this point would be in relation to the recently introduced D365 recording system for social work resulting in the lack of access to accurate up to date statistical information and data. We are working closely and meeting with the Analytics and Insight team on a weekly basis regarding data capture and this causes anxiety in terms service planning and reporting. With regard to practical use of the system which has continued to cause some anxiety to staff, a JSW D365 working group with representation from all teams has been created and is led by the JSW development Senior Social Worker.</p> <p>The ongoing withdrawal of the national JSW risk assessment tool LS/CMi has also caused challenges having to utilise paper based assessments and associated resource implications. Aberdeen JSW were not affected by the LS/CMi programme glitch for high risk cases, we take part in the National Service Manager Group hosted by the Scottish Government and LS/CMi is being reintroduced in stages and should be fully operational by the end of the summer 2023.</p> |
| CT06 | Develop and implement a Transition Plan for those transitioning between children and adult social care services, initially for Learning Disabilities | Transition Plan | Jul-22 | Nov-23 | Green | <p>Project Initiation Documents in place. Project Group set up. Test of change pilot being developed in consultation with main stakeholders from schools; children's and adult services. Three main strategic outcomes set. Project updates will be reported to multi-agency LD Transitions Group. Implementation Plan draft framework proposed and out for review with implementation team. Meetings in place to review and gain feedback from stakeholders. Engagement planning initiated with meetings with engagement officer ongoing. Using the 'voice' event planning tool and communications plan to map out engagement events. Meetings set up with stakeholders to discuss engagement session planning. Project deadline has been approved by SLT to be extended until Nov 2023. Engagement with SG on transitions project looking at GIRFEC to GIRFE ongoing alongside current project work. Journey mapping exercises planning ongoing. Oversight group being convened to review plans and progress to date.</p> |
| CT07 | Develop cross sector, easily accessible, community hubs where a range of services coalesce, all responding to local need | Priority Intervention Hubs | | Mar-23 | Green | <p>Test of Change established for Get Active@ Northfield - working with Sport Aberdeen co-located services, linked with KPS03, supporting Rehab in Community, and linking with Community First objectives. Services already started are Listening Service, Speech and Language Therapy, Pulmonary Rehab Project SO11 with LOIP with increased classes and assessment space now established at the site. Test of Change with PEEP Programme for Healthy Weights project in place and due to finish April.</p> |
| CT08 | Develop the membership and diversity of our Locality Empowerment Groups (LEGs) | Develop LEGS | Apr-22 | Mar-23 | Amber | <p>LEG membership survey complete and results collated, findings indicate that number of LEG members has decreased since the pandemic and cost of living may have an impact on this too. Membership list updated.</p> <p>Integrated Locality Planning Team set up with a remit to grow and diversify LEG membership.</p> <p>LEGs and integrated locality planning are standing agenda item on Community Empowerment Group.</p> <p>A LOIP Project Group has been set up to increase the level of participation and diversity at Locality Planning meetings.</p> |
| CT10 | Deliver our Locality Plans and report on progress | Deliver Locality Plans | Apr-22 | Aug-22 | Complete | <p>Annual Report produced and approved by IJB on 30 Aug 2022. New Integrated Locality Planning Team set up. This includes officers from ACHSCP Public Health team and CPP's Community Learning and Development team. The integrated team will be responsible for organising locality meetings and engaging with LEG and PNP members; Outcome Improvement Groups; and Locality based services to deliver Locality Plans.</p> <p>Health Issues in the Community (HIIC) Training provided to LEG members by Public Health Team.</p> |
| CT11 | Train our staff and embed the use of Our Guidance for Public Engagement | Public Engagement Training | | Mar-23 | Green | <p>Development Officer (Consultation and Engagement) post filled 21 November 2022 with a view to progressing this training. The Scottish Community Development Centre have delivered two sessions of training for community member's and are due to deliver to ACHSCP and NHSG colleagues this week. This training will help inform the content of a finalised interal training course.</p> |
| CT12 | Promote the use of Care Opinion to encourage patients, clients, carers and service users to share experiences of services, further informing choice. | Care Opinion Promotion | | Mar-23 | Amber | <p>Development officer (Consultation and Engagement) post was filled 21 November 2022 and this project was commenced thereafter in conjunction with Graduate Intern from the Data and Evaluation team. Initial meeting held with Care Opinion in December 2022.</p> <p>Project plan being compiled and will likely spread into Year 2 as BAU. Met with Care Opinion on 7th March 2023 to discuss the need to deliver training for NHSG colleagues on how to respond to stories on Care Opinion.</p> |

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| CT13 | Finalise the arrangements for the closure of Carden Medical Practice and identify an alternative use of the building | Carden House | 01/02/2022 | Mar-23 | Green | The project to manage the closure of Carden Medical Practice was successfully completed in Feb 2022. EPB instructed a mixed model of GMS and Partnership services should be put into Carden. A project team developed robust criteria and application process. Successful applicants were developed into a configuration of building usage which was approved by EPB in July 2022. This consists of a new Medical Practice, District Nursing Team, Health Visiting Team, CTAC and Psychological Therapies/Chaplaincy/Link Workers. Discussions are ongoing with applicants to establish their requirements for moving in and the work that needs done. The Medical Practice has since outlined they would require more space in the building. Associated risks for other services and possible solutions are currently being explored before an SBAR is presented back to SLT. The initial 'moving in' date of November 2022 is no longer achievable due to the negotiations and works required to the building. The second SBAR was presented to SLT in Nov 2022 and they have requested further information to guide their decision. The final SBAR update has been submitted for SLT on 21 Dec 2022. A final allocation of services was agreed by the SLT on 21 Dec 2022. Issues of ventilation are currently being worked through with advice from NHS Scotland's Central Legal Office. This will inform options for a plan of works to complete ventilation before the practice moves in or defer with a commitment to do this at a later time. A report will be submitted to the March NHS Grampian Asset Management Group (AMG) to request funds for completing these works |
| CT14 | Improve primary care stability by creating capacity for general practice | Primary Care Stability | | Mar-23 | Green | The Aberdeen City Primary Care Team has completed the sustainability study for 2022 which outlines the overall situation in General Practice across the city. The team continues to work with practices on the various challenges and sustainability issues highlighted, with a particular focus on practices most at risk. The Primary Care Contracts Team in conjunction with the Primary Care Team are currently linking with the (LMC) Local Medical Council and the Scottish Government regarding closed lists across the city. A report is being progressed on the current situation and possible options for moving forward. There is focussed work ongoing in relation to the primary care communications and engagement workstream across the city. This includes a campaign with Northsound 1 radio which has resulted in over 25,000 hits so far to the YouTube video which was produced in conjunction with partnership staff in primary care. In addition key stakeholder meetings have taken place with some Community Councils, Councillors and the Community Council Forum to engage on General Practice demand and capacity. The Primary Care Team continue to develop a comprehensive communication and engagement plan to maximise opportunities with key stakeholders, patients and members of the public. |
| CT15 | Deliver the strategic intent for the Primary Care Improvement Plan (PCIP) | Deliver PCIP | | Mar-23 | Green | The PCIP Programme is at green status overall, with CTAC operating from 5-7 sites across the city. The South side of the city is due to have some capacity implemented in May, 2023. A barrier to full delivery is the lack of accommodation to be able to set up the service and currently only accommodation shared with other services is available. Vaccinations are fully delivered and is preparing to move into another location and a more suitable building and the Pharmacotherapy service is almost at full capacity. Urgent Care and Links Practitioners services are fully rolled out. The Physiotherapy Service has been progressing at a slower pace as we would have liked due to challenges in recruiting the highly-skilled workforce required. However, progress has been made and the level of staff has increased by over 20%. Bi-annual reporting to IJB/RAPC is in place. |
| CT16 | Develop and deliver a revised Carers Strategy with unpaid carers and providers of carers support services in Aberdeen, considering the impact of Covid 19 | Revised Carers Strategy | 16/03/2022 | Feb-23 | Complete | The final version of the Carers Strategy was approved by IJB on 31st January 2023. |
| KPS01 | Commence strategic review of rehabilitation services across ACHSCP/SOARS/Portfolio and have an implementation plan in place to commence by April 2023 | Strategic Review Rehab | 01/08/2022 | Apr-23 | Green | A strategic planning framework and phased timeline for the undertaking of strategic reviews across the wider rehabilitation services, drawing on learning from neurorehabilitation review has been created and will be presented to the IJB in due course. Programme board, TOR and developmental workshops pan-Grampian to be developed. Review will draw on the learning from the neurorehabilitation pathway review. |
| KPS03 | Explore how other partners in sports and leisure, can assist in delivering rehabilitation across multiple areas. | Rehab in Sports/Leisure | | Mar-24 | Green | Sport Aberdeen Northfield site opened 26/9/22, with a plan for programmes starting in studio area and the consultation rooms. Rehabilitation services will be identified from the Strategic Review with timescales in line with the Strategic Review Implementation Plan. Funding agreed until March 2024 to give time to embed new model of working and evaluate. SALT and Listening services and Pulmonary Rehabilitation classes and assessments established within the service. |
| KPS06 | Grow and embed the COPD hotline to support people in their own home. | Grow COPD Hotline | 01/08/2022 | Mar-23 | Not Started | Respiratory Interface Group, reviewing all and prioritising respiratory projects. COPD Hotline will be prioritised as the pathways for Respiratory Projects develop such as Hospital @Home and Community Respiratory Team. Approach to include this as part of the Flow Navigation Centre |

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| KPS07 | Undertake a strategic review of the Neuro Rehabilitation Pathway | Strategic Review Neuro-Rehab | 01/07/2022 | Apr-23 | Green | <p>Overview: Neurorehabilitation commission approved by SLT in December 2022, marking move to the next phase of the review (Develop Phase). Next key programme milestone is the approval of the programme business case and implementation plan in due course.</p> <p>Successes: Proposed change ideas captured from a series of co-production workshops and engagement events for those with lived experience are being developed and refined. Ongoing engagement and communication with wider teams across the neurorehabilitation pathway, and other HSCP / Board areas.</p> <p>Barriers: Operational pressures have at times impacted the ability of key stakeholders to participate in the review process. This has been mitigated by a robust communications and engagement process with many different opportunities for views to be represented)</p> <p>Issues which could impact delivery: Agreement of the programme business case and implementation plan could be impacted by a possible delay to agreement of the options appraisal around transitional living arrangements as a part of the pathway review. This risk is being monitored and escalated to SROs for appropriate action. Whilst this could result in a minor delay, the value of taking a measured, genuine co-production approach to agreeing the options appraisal will result in much greater system-buy-in and ownership of the outcomes.</p> |
| KPS11 | Build on our intermediate bed-based services to create 20 step-up beds available for our primary care multi-disciplinary teams (MDTs) to access. | 20 Step-Up Beds | 01/03/2022 | Sep-23 | Green | <p>This objective will be delivered in couple of ways with the 20 beds being the aspirational target. The step-up beds at Rosewell House continue to have a positive impact in the flow of patients from Primary Care. Test of change around Step Up beds in Woodlands on hold - may be reviewed as part of the Strategic Review of Medical Cover across the city</p> |
| KPS12 | Increase our hospital at home base with an ultimate ambition of 100 beds. These will be for unscheduled, older people, respiratory and cardiac pathways | H@H Beds 100 | Ongoing | Sep-25 | Amber | <p>From late September 22 H@H has increased it's capacity from 20 beds to the current capacity of 35 beds (20 frailty consultant led, 5 frailty ANP led, 5 OPAT and 5 End of Life Care). The aim was to increase the capacity to 45 beds by the end of February 23 by implementing acute pathways but this was not possible in this time scale due to no available consultant resource.</p> <p>Focus on the expansion of H@H continues and positive discussions with some areas of the acute sector continue. A Hospital at Home engagement event will take place 17th March to help with the engagement and development of further pathways.</p> <p>Ongoing work after this as per original project plan to deliver 100 beds by Sep-25.</p> |
| KPS13 | Deliver the second phase of the Frailty pathway | Frailty Pathway 2nd Phase | Ongoing | Sep-22 | Amber | <p>The Frailty Pathway Oversight group has been focused on a prioritised programme plan with key objectives for the winter period. The pathway remains under intense pressure, along with the rest of the system.</p> <p>A review of the programme has taken place over February and March 2023, with a report, revised programme plan and risk log due to be presented at the Frailty Pathway Oversight Group on 24th March 2023.</p> <p>The Frailty Pathway Oversight Group will also consider how ACHSCP / NHS Grampian can link in with national HIS-iHUB programmes relating to Frailty, with applications due in late April.</p> |
| KPS16 | Develop a flexible bed base within the community that can respond, through secondary and primary care support, to surges in pressure particularly in winter, whilst ensuring that our fixed, unscheduled bed base, is protected for those where hospital treatment is the best option | Flexible Bed Base | | Sep-23 | Green | <p>The review of interim and respite beds in Aberdeen City is taking place and due for completion mid 2023. An SBAR to confirm the focus/purpose of the review has been submitted to the social care pathway review programme board due to recent changes in the interim and respite bed system, timelines should not be affected. This work is also linked closely with KPS17 below, from these pieces of work, further objectives may be identified.</p> |
| KPS17 | Undertake a strategic review of the data, demographic and demand picture to understand the 'bed base' for unscheduled care across MUSC, SOARS and ACHSCP between 2023-2030 | Strategic Bed-Base Review | | Dec-22 | Complete | <p>Baseline data collected from Health Intelligence and analysed alongside relevant literature. Report presented to SLT 18th January.</p> |
| KPS18 | Working with ACC as a planning authority, create incentives for investment in specialist housing influencing new builds and enabling people to have lifetime homes. | Specialist Housing Investment | | Mar-24 | Green | <p>Progress is noted in relation specifically to the work for Complex Care, due to be presented at Finance and Resources Committee in March, which may support a model for future development across service areas.</p> |
| KPS19 | Help people to ensure their current homes meet their needs including enabling adaptations and encouraging the use of Telecare where appropriate | Suitable Homes | | Mar-23 | Green | <p>BAC delivering Telecare Learning and Development sessions April - June 2023 targeted at a wide range of staff groups (NHS, ACC, Third sector). Sessions booked at Woodend Hospital, Ward 102 ARI, RCH and Learning Hub. Promotional poster sent to targeted contacts through ACVO. The next ACVO bulletin includes promotion of BAC Telecare team awareness raising sessions available for voluntary and community groups. Training on Telecare and TEC delivered collaboratively with SRS. BAC visiting all GP surgeries and community Centres to leave leaflets and put up posters promoting Telecare.</p> <p>DAG meets quarterly and considers all major and minor adaptations to meet needs and requirements of people living in their homes. NB: project is ongoing and already features in Y2.</p> |

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| KPS20 | Respond to the national consultation on equipment and adaptations helping to shape future guidance in this area. | National Consultation Equipment/Adaptations | | Jun-22 | Complete | Submitted on 2 June 2022 |
| KPS21 | Work with ACC Housing and RSLs to ensure energy efficient, affordable housing is made available to those who need it most | Efficient, Affordable Housing | | Mar-23 | Green | The Integration and Housing meeting is being re-established and is where we link with Housing Strategy colleagues to contribute to planning for the availability of suitable housing for the people of Aberdeen |
| KPS22 | Work with the Children Services Board to support the delivery of the Children's Services Plan. | Family Support Model Delivery | | Mar-23 | Amber | A request has been made to change the following - The project should be delivery of the Children's Service Plan across ACHSCP as appropriate. Update approval of the CSP is expected March 2023 prior to submission to Scot Gov. There are key projects aligned to the LOIP. This will be monitored through the Children's Services Board. |
| PIH01 | Reduce the use and harm from alcohol and other drugs | Alcohol & Drugs Reduction | | Mar-23 | Green | Update approval of the CSP is expected March 2023 prior to submission to Scot Gov. There are key projects aligned to the LOIP. This will be monitored through the Children's Services Board. |
| PIH02 | Deliver actions to meet the HIS Sexual Health Standards | HIS Sexual Health Standards | | Mar-23 | Amber | Approval of the CSP is expected March 2023 prior to submission to Scot Gov. There are key projects aligned to the LOIP. This will be monitored through the Children's Services Board. |
| PIH03 | Deliver our Immunisations Blueprint. | Deliver Immunisations Blueprint | | Mar-23 | Green | Focus has been on delivering Covid and Flu vaccinations over the autumn/winter period. Staffing has been challenging as all NHSG and HSCP services are operating normally and there is not the same pool of staff to deliver the programme as there was during the mass vaccination response. As at 26th January 89,392 Flu Vaccinations and 73,342 Covid Vaccinations have been delivered in Aberdeen City. |
| PIH04 | Continue the promotion of active lives initiatives including encouraging active travel. | Promote Active Lives | Apr-22 | Mar-23 | Green | Ongoing work has included: 1) Facilitating connections between sport providers, Sport Aberdeen, RGU, OT and other health and social care staff for Specialist Referrals for long term conditions. 2) Community Physical Activity Plan are a kickstart/entry level opportunity to re-join or re-start any physical activity ambitions for older adults. 3)Physical Activity Academy – plans to pilot upskilling of BAC staff in Sheltered Housing in Strength & Balance exercises & delivery. 4)Link with 'Ashgrove Connects' to discuss opportunities for active travel health behaviour change opportunities within project. 5) Working in partnership with Sport Aberdeen delivering classes using PA packs with older people 6) Working in partnership to increase active travel to Foresterhill Campus |
| PIH05 | Continue to contribute to the NHS Grampian Tobacco Strategic Plan for the North East of Scotland particularly in relation to encouraging the uptake of Smoking Cessation Services | Uptake Smoking Cessation Services | Apr-22 | Mar-23 | Green | Ongoing work has included: Supported Aberdeen Tobacco Alliance to prepare end of project report with key finding that the number of smokers has reduced to 15% in the Scottish Household Survey. Charleston Primary School Pilot on Vaping Prevention being delivered by Youth work and Health Improvement Officers. Grampian Tobacco Strategy Group developed logic model and plan for reducing vaping amongst young people. Strategy has been refreshed with an updated action plan. |
| PIH06 | Continue to deliver our Stay Well Stay Connected Programme of holistic community health interventions focusing on the prevention agenda around achieving a healthy weight through providing advice and support for positive nutrition and an active lifestyle. | Deliver SWSC Programme | Apr-22 | Mar-23 | Green | Mental Health - Grampian wide PH partnership developing strategic framework to improve mapping of mental health & wellbeing services (non-Clinical) in Aberdeen city, with focus on gaps in perinatal mental health provision. Health Improvement fund: Public Health Team facilitated decision making groups and the last of the HIF money has been allocated for financial year (22/23). We have received applications from various projects including support for asylum seekers, menopause, young people and gardening at sheltered housing complexes. Health Issues in the Community tutor training delivered during March 23. Motivation Action Prompt (MAP) training being delivered by HIOs. Child Healthy Weight tier 1 delivery plan agreed and Peep plans in place for February. b) Wellbeing Coordinators: Preventing ill Health under the program of Stay Well Stay Connected has multiple projects in the last quarter under the following topics with the remit of Early Intervention and Prevention. 1. Social Isolation – Seaton Soup and Sannies has grown to 2 a month, Boogie in the Bar continues to flourish, and a new Boogie in Gerrad Street began in Feb with record attendance. Middlefield Hub is hosting a pilot (Wee Blether) to create a day opportunity resource working alongside other agencies, welcoming over 50's and their carers. Working with care management on having a long term self-sustaining project in future. Aberdeen Befriending Network Chaired by Wellbeing Coordinators work continues recruitment and training of volunteers. Care Home Initiatives started engagement in January with care homes and increase connection with Grampian Meaningful Activity Network (GMAN) by assessing at ability appropriate activity for residents & promote CAPA principles as supported by the Care Inspectorate with a focus to increase PA & reduce falls. 2. Physical Activity- Technogym equipment contracts have been renewed and repairs for affected sets are underway. Other PA programmes in the quarter are stand walking football, feel good football, mens hub activities, Technogym sessions at Horizon. 3. Mental Wellbeing –The Mighty Oaks have new finding and are going on tour to support those going through menopause., Yoga for menopause, Dementia café in Northfield pool, Get together Days in Dyce, ALZ dementia walk, recovery conversation café. RCH dementia, Garden Conversation Cafes – working in partnership with local café in south locality to introduce conversation cafes using tools provided by the scottishrecovery.net. Men's Health provision. reaching men who need support on retirement, those who are bereaved and need connections to community while they adjust to the new way of life. relaxed football experience. 4. Digital Divide - This falls under strategic enablers (SE11). Providing project support on Intergenerational Living and for the Age Well Aberdeen Launch Event in June 2023 to kickstart a social movement on retiring well. |

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| PIH07 | Continue to contribute to the Grampian Patient Transport Plan (GPTP) and the Aberdeen Local Transport Strategy (ALTS) encouraging sustainable and active travel. | Contribute to Transport | 01/04/2022 | Mar-23 | Green | Grant letters issued for our contribution to THInC in the City. Bike store installed on Rosewell site to encourage active travel by bike. Work has yet to start on the refresh of the Aberdeen Local Transport Strategy and associated Active Travel Action Plan (ATAP) covering 2021 - 2026. We will contribute to this when the work begins. We are currently exploring the most effective way of linking in with the Grampian Patient Transport Plan. We have met with the Programme Manager for the Health Transport Action Plan (HTAP) and agreed to join the HTAP's Access to Health and Social Care sub-group. The HTAP is also due to be refreshed - partnership colleagues attended a workshop to inform the review of the HTAP in February 2023. We have met with the Council officer for the ATAP and have started to promote its aspirations so that we can try to reflect these generally in our project work. We have linked with public health colleagues to ensure that this action complements other actions in the delivery plan relating to active travel. NB: project is ongoing and already features in Y2. A workshop to focus SLT/Partnership thinking on transport will be carried out in Y2. |
| SE01 | Develop a Workforce Plan taking cognisance of national and regional agendas | Develop Workforce Plan | | Nov-22 | Complete | A short life working group was established comprising of leads from the various staffing groups across ACHSCP and supported by the Transformation Programme Manager for Strategy to develop the workforce plan. This group initially met every 3 weeks and then weekly in the lead up to the end of July 2022 when the initial draft workforce plan was submitted to the Programme Office. The workforce plan is aligned with the ACHSCP strategic plan 2022 – 2025 and focusses on three essential core elements; recruitment & retention, mental health & wellbeing, and growth & opportunities. A wider workforce consultation has been completed and feedback obtained which was considered alongside feedback from the Programme Office and SLT. The final version of the ACHSCP workforce plan 2022 - 2025 was approved by IJB on 29 Nov 2022. Project marked as complete and will move into implementation phase. |
| SE03 | Continue to support initiatives supporting staff health and wellbeing | Staff Health & Wellbeing | | Mar-23 | Green | Continuous work ongoing to deliver health and wellbeing initiatives. Focus has recently turned to initiatives that help with winter preparedness. Funding being sought from 23/24 budget process to continue initiatives |
| SE04 | Train our workforce to be Trauma Informed | Trauma Informed Workforce | | Mar-23 | Amber | Updates being compiled across various staffing groups to establish specifics in relation to % of staff trained. Evaluation and performance measures also to be explored. |
| SE05 | Support the implementation of digital records where possible | Digital Records | | Mar-23 | Green | Implementation of Morse to Community Nursing completed. Interfaces outstanding and being progressed despite challenges in relation to Information Governance. Evaluation of the implementation to Community Nursing started and due to be presented at IJB in April. RAG Green due to progression of implementation and the evaluation. Pan Grampian discussion on the possibility of Morse being implemented across Community AHP and Community Nursing Services ongoing with Chief Officers and Chief Finance Officers. |
| SE07 | Seek to expand the use of Technology Enabled Care (TEC) throughout Aberdeen. | Expanded Use TEC | | Mar-23 | Green | Use of TEC a focus of the Social Care Sustainability work being reported through Whole System Decision Making Group. The TEC Library is now live. Some evidence of reduction in care hours required through use of TEC recommended by TEC Coordinator. SRS plan to launch Digital Hub in February. Balnagask Court TEC project in discovery phase with review of current systems and requirements ongoing. Pilot of Everon equipment at Stocket Parade planned for Feb 23 has been delayed due to supplier issues, awaiting updated timeline. Project initiated for the replacement of meal ordering system in very sheltered housing. TEC Plan 2023-2026 is being updated with final comments. First meeting of the Project board to provide governance for TEC Plan has been arranged for early April. Scoping of eMAR for Care Homes pilot commenced. Contact made with national colleagues and two Care Homes who would consider being pilot sites identified. |
| SE08 | Support the implementation of the new D365 system which enables the recording, access and sharing of adult and children's social work information | Implement D365 | | Jul-22 | Green | System Went live on the 17th of October. Close board for this phase of the project (Microsoft engagement) was 18th of November This was accepted by all members to close Microsoft engagement for this phase System is now BAU Current areas of focus for the team are •Reporting •Lone working •Retention |
| SE09 | Deliver a single point of contact for individuals and professionals including a repository of information on health and social care services available, eligibility criteria and how to access | SPOC for Individuals/Professionals | | Mar-23 | Amber | Life events to focus on have been identified- Substance misuse and mental health. Key stakeholder meetings held and user journeys have been mapped with substance misuse. Designed online alcohol self referral form, which has been approved by Integrated Alcohol Service (IAS). Benchmarking completed. |
| SE11 | Explore ways we can help people access and use digital systems | Access to Digital | | Mar-23 | Green | The major project under bridging the digital divide is AGILE (Aberdeen Guide to Independent Living and Enablement. AGILE is now at the printers to have a hard copy. Focus has moved to the webpage in making it more accessible. Promotion to increase local providers distributing the digital copy in programs such as Abilitynet, Silver City Surfers, City libraries, ECPC, Steering group. The digital team are working to modernise the site and users will be able to have the content read to them should they need that feature. We will have word document that we use the translation tool for those that need it. Care Management TEC@QUAY is encouraging teams to visit and Wellbeing coordinators are planning on holding a meeting there, have a tour the premises and see where the Wellbeing coordinators can support clients. The wellbeing coordinators are supporting the ACC wide digital group in the community. |

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| SE12 | Develop and deliver Analogue to Digital Implementation Plan | Analogue 2 Digital | | Mar-23 | Green | The project team continues to liaise with the Digital Office as an early adopter in the Shared Alarm Receiving Centre (ARC) Framework. The tender is anticipated to be launched this month with contract being awarded in June 2023. Funding arrangements are being finalised for the new ARC deployment and the digital community alarm units rollout |
| SE13 | Monitor costing implications and benefits of Delivery Plan actions ensuring Best Value is delivered | Financial Monitoring | | Mar-23 | Green | Regular reporting of the forecasted budget position to Senior Leadership Team, Risk, Audit and Performance Committee and the IJB Committee continues. The Delivery Plan Review will form part of the updated MTF. This will be scrutinised by the Senior Leadership Team prior to being formally presented to the IJB in February 2023. |
| SE15 | Develop proactive, repeated and consistent communications to keep communities informed | Community Communications | | Mar-23 | Green | Secondment of 2nd adviser expires at end of March 2023. Ongoing conversations around handover and cover for internal/social media comms. Comms Adviser has been trained on social media platforms and has received all the invites for the internal comms meetings to allow for attendance and continuity. |
| SE16 | Continue to deliver on our commissioning principle that commissioning practice includes solutions co-designed and co-produced with partners and communities | Deliver Commissioning Principles | | | Green | Grant funding letters produced and sent for approval/signing with partners. Meeting taken place regarding the move to alliance model. Quarterly reviews ongoing with Grant providers. Quarterly Review template pulled together for Rubislaw Park Nursing Home around upcoming quarterly review of the End of Life Beds. Poster submission accepted for the Quality and Safety in Healthcare event around the End of Life Beds. Ongoing work with Woodlands around the interim beds and also working with stakeholders re IPC recommendations. Confirmation from Primary Care team that notice has been given around the GP Service Level Agreements. Initial conversations have taken place around Advocacy and the social work audit. A review of the commissioning workplan is being undertaken following an initial meeting with the ACC Contracts team. |
| SE17 | Continue to transform our commissioning approach, building on the work we undertook with our Care at Home contract, developing positive relationships with providers, encouraging collaborative approaches and commissioning for outcomes | Transform of Commissioning Approach | | Mar-23 | Green | Grant funding letters produced and sent for approval/signing with partners. Meeting taken place regarding the move to alliance model. Quarterly reviews ongoing with Grant providers. Quarterly Review template pulled together for Rubislaw Park Nursing Home around upcoming quarterly review of the End of Life Beds. Poster submission accepted for the Quality and Safety in Healthcare event around the End of Life Beds. Ongoing work with Woodlands around the interim beds and also working with stakeholders re IPC recommendations. Confirmation from Primary Care team that notice has been given around the GP Service Level Agreements. Initial conversations have taken place around Advocacy and the social work audit. A review of the commissioning workplan is being undertaken following an initial meeting with the ACC Contracts team. |
| SE18 | Focus on long term contracts and more creative commissioning approaches such as direct awards and alliance contracts which will provide greater stability for the social care market | Long Term and Creative Contracts Focus | | Mar-23 | Green | Grant funding letters produced and sent for approval/signing with partners. Meeting taken place regarding the move to alliance model. Quarterly reviews ongoing with Grant providers. Quarterly Review template pulled together for Rubislaw Park Nursing Home around upcoming quarterly review of the End of Life Beds. Poster submission accepted for the Quality and Safety in Healthcare event around the End of Life Beds. Ongoing work with Woodlands around the interim beds and also working with stakeholders re IPC recommendations. Confirmation from Primary Care team that notice has been given around the GP Service Level Agreements. Initial conversations have taken place around Advocacy and the social work audit. A review of the commissioning workplan is being undertaken following an initial meeting with the ACC Contracts team. |
| SE19 | Continue to deliver ethical commissioning in relation to financial transparency and fair working conditions for social care staff as well as progressing implementation of Unisons Ethical Care Charter. | Delivery of ethical commissioning | | Mar-23 | Green | A review of Unisons Ethical Care Charter is being scheduled for the project team to revisit and ensure alignment with ongoing commissioning projects. |
| SE20 | Develop an interim solution for the provision of health and social care services within the Countesswells housing development and work on the long-term solution | Countesswells Housing Development | 01/04/2020 | Mar-23 | Green | A unit at Countesswells has been purchased by NHS Grampian. Initial work has been done to identify suitable services to operate from the unit. The design team have provided a proposed plan for the fit out of the unit. A project team is being established to finalise the configuration of services that will operate from the facility. A paper on the works required to fit out Countesswells is due to go to NHS Grampian's Asset Management Group and SLT in May 2023. A number of potential financial options have been identified to be used for this project. This is in the process of being approved with ACC and will then go to AMG. Once funding has been agreed, it is anticipated that the build/fit out works will take approx 4 months to complete. With this in mind, an entry date for services is estimated at Autumn 2023. |
| SE21 | Continue to review and update the Primary Care Premises Plan (PCPP) on an annual basis. | Primary Care Premises Plan | 01/03/2022 | Mar-23 | Green | A wide range of colleagues from across Grampian were involved in contributing to the 2022 update. This was submitted to the July AMG and approved. They have instructed the Primary Care Premises Group to carry out a major overhaul of the plan for the 2023 update. This has been reported to the PCPG and remitted to its plan sub-group for action. We are scoping the extent of work that is required to provide the level of detail that AMG expect for the 2023 update. Gathering information from premises across Grampian is required and a questionnaire for all premises is being explored as a feasible way to deliver what is required for the 2023 update. An action paper is being drafted which will give all 6 sectors who contribute to the PCPP a guide on how to carry out this work. NB: project is ongoing and already features in Y2 |